

CLIENT CREDIT CARD PRE-AUTHORIZATION

In an effort to better serve our clients and simplify your billing experience, our firm offers credit card acceptance. Charge card information is filed with your confidential client information and kept secure. Accounts on file can be charged either as a one-time payment on request, automatically each month upon the due date or as back up payment in the event of a past due balance with the firm. We appreciate your prompt payment.

Client Name: _____

Client Billing Address: _____
Street Address

City _____ State _____ Zip Code _____

Telephone _____ E-mail Address _____

Type of Card:  

Credit Card Number: _____

Exp. Date: _____ Security Code: _____ (the last three digits on back of the card)

_____ (initial) I hereby authorize Law Office of Natalia Teper to charge the consultation fee.

_____ (initial) I hereby authorize Law Office of Natalia Teper to charge the balance currently due on my account.

_____ (initial) I hereby authorize Law Office of Natalia Teper to charge the balance of my account automatically each month. Card will be charged the FIRST of the each month for prior month fees.

_____ (initial) I choose to manually pay my account balance. Balance for legal services is due on the FIRST of each month. After the 15th of the month, balances are considered past due and will be charged a \$25 late fee. After 30 days, account balances will automatically be charged to the card on file.

PERSONAL GUARANTEE

The undersigned guarantees performance of the financial provisions of this agreement.

Card Holder Name (print) _____

Signature of Card Holder _____ Date: _____

If, after a payment by credit card, you later dispute the charges, unless prohibited by law, you agree not to cancel, revoke, charge back, or dispute any previously entered charge on your credit card. If you do so, and it is later determined that the charge was properly authorized, you agree to pay all out of pocket fees and costs incurred by the Law Office of Natalia Teper as a result of the improper cancellation, revocation, charge back, or dispute.